



**The Kings Theatre Trust Limited**  
Kings Theatre, Albert Road, Southsea  
Hampshire PO5 2QJ

**Our Patrons:** Dillie Keane · Hugh Dennis · Anita Harris ·  
Fred Dinenage MBE · Emma Barton ·  
Sir Clive Jones CBE · Dame Vikki Heywood CBE ·  
The Right Worshipful the Lord Mayor of Portsmouth

Produced by Paul Woolf for the Kings Theatre Trust Limited

# Titanic – The Musical

## Kids Audition Pack



*For more information or any queries, email:*  
[auditions@kingsportsmouth.co.uk](mailto:auditions@kingsportsmouth.co.uk)

# Welcome!

We are beyond excited to be welcoming you all to the Kings Theatre and to get started on our production of *Titanic The Musical*

Auditions are available for children aged 9-17 (they must be at least 9 on January 16<sup>th</sup>, 2022. If they are 18 by this date, they should complete the Adult Audition Pack.)

Applications for auditions close on **December 17<sup>th</sup>, 2021.**

*Please note that registration does not, of itself, guarantee an audition.*

This audition pack has been designed to give you all the relevant information that you will need about the production and important information about the auditions.

It also provides rehearsal and performance dates. It is very important that you are available for **ALL** the dates.

As well as information about the show and the auditions this pack contains all the necessary forms which need to be completed and **brought along to your audition**. This is so that we have all the important information from the start of production. If you do not end up being involved in the production all the information you have provided will be destroyed safely and confidentially.

Please see the checklist below of what is in the pack:

## Titanic 2022 Checklist

- Rehearsal Schedule and Creative Team**
- Protocol and Chaperoning**
- Siblings and Teams**
- Registration and Consent**
- Medical And Access Information**
- Photo and Video Consent**
- Child Licensing Forms**
- Medical Declaration Form**
- Commitment and Expectation Form**
- Permission for supervised outdoor break**
- Collection Permission Form**
- Measurements**
- Risk Assessment Agreement**
- Kids Audition Prep**

Please ensure you complete all forms and bring them with you to hand in on the DAY OF YOUR AUDITION

## Rehearsal & Performance Schedules

Below is a full rehearsal schedule. As you can see, we have TWO teams of children. Please take note of designated performance days. If you have a Team preference, please note that on the Siblings and Team page.

\*All children ***must be available for all rehearsal dates and performances*** no allowances will be made (e.g. dance schools, exams, festivals etc). Extreme exceptions will be made at the panel's discretion. Evidence supporting the exception request must be provided

Please be aware of the time commitment involved with the production.

By auditioning you are confirming that your child(ren) can attend ALL rehearsal and performance dates. Venue and further timings TBC shortly.

AUDITIONS – **Sat 8 & Sun 9 Jan** (Applications for auditions close on **December 17<sup>th</sup>, 2021**).

REHEARSALS - **16, 23, 30 Jan**

**6, 13, 20, 27 Feb**

**Sun 6, 13, 20, 27 March**

**Sun 3, 4, 5, 6, 7, 8, 9, 10, 11 April**

There will be TWO teams of children. The performance dates for each group are as follows. By auditioning you are confirming that your child(ren) can commit to ALL dates. We cannot guarantee which team your child(ren) will be assigned to at this point.

**TEAM RED** – 12<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup>, 20<sup>th</sup>, 22<sup>nd</sup>, 24<sup>th</sup> April

**TEAM BLUE** – 11<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup> April

### Creative Team on Audition Day.

**Producer** – Paul Woolf

**Artistic Director** – Jack Edwards

**Directors** – Charlotte Alldridge & J P McCrohon

**Choreographer** – Jacqueline Willis

**Musical Director** – Andrew Woodford

**Designated Safeguarding Lead (DSL)** – Lauren Jones

## **During Auditions, Rehearsals and Performances**

### **Medical Information**

If your child carries any medication, Asthma pumps, Epi pens etc., they must be clearly labelled and given to a chaperone on arrival. Your child will have access to these when needed and will be returned to your child at the end of each day.

### **Social Media**

Taking photos in the audition and rehearsal rooms and back of house **are not permitted** for any reason.

### **Chaperones**

The Chaperones will be looking after our young company during the rehearsal and performance periods. They will be on hand from the first day of rehearsals onwards. Children will not be allowed to leave the venue unaccompanied during rehearsals or during the performance run under any circumstances. However, it may be possible (not guaranteed) for the children to pop out at lunch time if accompanied by a chaperone and with written permission from a parent/guardian.

To support the theatre during production, we are now looking into the chaperone requirements for 2022 and we would like to ask for your support.

We will be requesting that every parent who has a child performing in Titanic volunteers as a licensed chaperone for a minimum of one performance/rehearsal day during the run.

Dates and times for chaperoning will be confirmed at a later date, we will endeavor to be as sensitive and flexible as we can to individual availability and needs.

To apply for a chaperone license we would need you to contact:

**Rajnie Zaman- Hague (if you live within the postcodes of PO1 – PO6)** at [Rajnie.Zaman-Haque@portsmouthcc.gov.uk](mailto:Rajnie.Zaman-Haque@portsmouthcc.gov.uk)

OR

**Marilyn Earl (If you live in area postcodes PO7 and upwards)** at [marilyn.earl@hants.gov.uk](mailto:marilyn.earl@hants.gov.uk) stating that you would like to apply for a volunteer chaperone

license.

We are very grateful for your support. Please do not hesitate to contact us if you have any questions or concerns.

## Siblings

Please list below any other family members that are auditioning. If at all possible, we will ensure that siblings will be kept together when we place the Kids into Teams.

Name	Relationship	Team Dates preferred (cannot be guaranteed)

### Team Preference (Cannot be guaranteed)

**RED TEAM**  
(12<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup>, 20<sup>th</sup>, 22<sup>nd</sup>, 24<sup>th</sup> April)

**BLUE TEAM**  
(11<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup> April)

# Titanic – The Musical 2022 Registration Form & Consent 2021/2022 Privacy Notice

The Kings Theatre is a part of the Kings Theatre Trust Limited. The theatre’s privacy policy can be found on our website [www.kingsportsmouth.co.uk](http://www.kingsportsmouth.co.uk) and explains how the theatre uses any personal information collected about you when you complete this registration form or contact us.

The Kings Theatre needs to collect and use certain types of information about the individuals who come into contact with us in order to carry out our work. This personal information must be collected and is dealt with appropriately

following the safeguards to ensure this under The Data Protection Act 2018.

## How will we use the information we collect from you?

We will only collect information that is needed for us to carry out our work and keep for no longer than is necessary. We are legally obliged to obtain consent for each young person who takes part, particularly if under 18.

- For safeguarding purposes and to be able to contact your parent/guardian/carer/significant adult in the event of an emergency, medical or otherwise.
- To provide welcoming, safe spaces for activities and to provide a positive learning experience

## YOUNG PERSON’S PERSONAL INFORMATION

Participant’s Full Name..... Date of Birth

.....

School Attended..... Local Authority.....

### PARENTS CONTACT DETAILS

Parent / Guardian Name:

.....  
.....

Address: .....

..... Postcode .....

Home Tel: ..... Mobile number:

.....

E-mail address (please note this will be used as the primary method of contact):

.....

### ADDITIONAL PARENT/GUARDIAN CONTACT DETAILS – Emergency Contact

Name: .....

Address: .....

..... Postcode .....

Home Tel: ..... Mobile number:

.....

.....

## YOUNG PERSON'S MEDICAL AND ACCESS INFORMATION

**Participant's Full Name**..... **Date of Birth**

.....

**Does your child have any of the following:** *(If "yes", it does not mean that your child will not be able to take part?)*

ASTHMA		HEART TROUBLE	
Does your child use an inhaler? (Ventolin?)		EPILEPSY	
Does the child carry the inhaler with them?		DIABETES	
LEARNING/ATTENTION DIFFICULTIES		ALLERGIES* (please give details below)	
HIGH/LOW BLOOD PRESSURE		OTHER* (please give details below)	
SENSITIVITY TO PLASTERS?		SENSITIVITY TO STAGE MAKE-UP?	

\*If yes please list all allergies and any other relevant medical information; *severity of condition etc.:*

.....  
 .....

In the event of an accident, we may need to administer first aid to your child.

If you **DO NOT** agree to this please tick  here

Does your child have any access or communication requirements that we need to be aware of?  
*(If yes, it does **not** mean that your child will not be able to take part.)*

\*If yes to either question, please list all relevant information:

.....  
 .....

## PARENT/GUARDIAN DECLARATION

I consent to the young person named on this form to attend The Kings Theatre production of TITANIC rehearsals and performances.

I agree to appropriate members of staff giving my child's emergency contact details to the emergency services in order to gain permission for any treatment or medication considered necessary to be administered.

I agree to inform the Kings Theatre staff in the event of any changes relating to the information on this form during the young person's involvement.

I have ensured that the young person named on this form understands, as far as reasonably possible, that it is important for his/her safety and the safety of the group as a whole that any rules and instructions given by staff in charge are obeyed.

**Signed** ..... (Parent/Guardian - *delete as appropriate*)

**Date**.....

## Photograph and Video Consent

**This form is to be completed by a Parent or Guardian for any performer under the age of 18.**

During your /your child's involvement with, the Kings Theatre production of TITANIC, we may wish to take photographs of the show, rehearsals and activities that could possibly involve your child. The photographs may be used for displays, publications, organised promotions, printed publications our website, by local newspapers and or social media.

Photography or filming will only take place with the permission of the Kings Theatre, while under appropriate supervision. When filming or photography is carried out by the news or media, children will only be named if there is a reason to do so. Home addresses will never be given out.

Images that might cause embarrassment or distress will not be used nor will images be associated with material on issues that are sensitive.

A videography license has been obtained for the filming of TITANIC. The Kings Theatre shall only have the right to sell archive material for the sole benefit of the Kings Theatre Trust, and souvenir DVDs to the Annie creative team, cast members and families.

Photographs or videos of children and young people will be stored in a designated folder that is only accessible by Kings Theatre staff.

Any camera owned by the Kings Theatre and used by staff for the purpose of photographing children and young people engaged in Kings Theatre activity has its memory wiped as soon as the content has been transferred to the designated Kings Theatre folder.

The Kings Theatre will ensure that any professional photographers or video-makers contracted by Kings Theatre to make photos/videos of children under the age of 16 and vulnerable adults have an Enhanced Disclosure and Barring Service (DBS) check which is dated within the last 3 years, inclusive of their period of engagement.

The Kings Theatre will announce at all performances that "Video and photography is not permitted during the performance in line with our Safeguarding Policy". The Kings Theatre's safeguarding Policy can be found on our website [www.kingsportsmouth.co.uk](http://www.kingsportsmouth.co.uk). It explains how the theatre safeguards both the children and vulnerable adults who patronize the business as well as the related information that is gathered and stored.

Before taking any photographs or film footage and to comply with data protection of your child or of the performer (if over the age of 18), we need your permission. Please **answer the questions below, sign and date the form and return at your earliest convenience**. Please be aware that the Kings Theatre documents all shows and rehearsals using photo and video footage, these will be held on record by the Kings Theatre and maybe used for archival and promotional reasons. If you give consent, images/and or footage may still be used post-production.



Name of Child/Performer (Block Capitals): .....

I confirm that I am the parent/guardian or the person (If over the age of 18) named above

I understand that:

- The local media may take images of the performance of TITANIC, rehearsals and other activities which the Child/the Performer may be involved in.
- Photographers and or Videographers, acting on behalf of Kings Theatre may take images for use on displays, within publications, in the media, on websites or social media.
- Embarrassing or distressing images will not be used; images will not be associated with distressing or sensitive issues; and
- The establishment will regularly review and delete unwanted material.

Having read the above statement, do you give your consent for photographs and other images to be taken and used? Please circle or underline.

May we use you (the performer)/ your child's image in our printed promotional publications?	Yes	No
May we send out you (the performer)/ your child's image in press releases?	Yes	No
May we use you (the performer)/ your child's image on our website and social media pages?	Yes	No
May we record you (the performer)/ your child's image and used in our promotional videos?	Yes	No
May we use you (the performer)/ your child's video recording on our website and official social media pages?	Yes	No
Children often like to take photographs/videos of each other. Do you give permission for this, considering these may be uploaded to social media?	Yes	No
Me we record you (the performer)/ your child's image for our TITANIC DVD?	Yes	No

**I relinquish any rights I may have to the product resulting from the video recording or images taken.**

**By signing this form, you are consenting to all performance and rehearsal images/recordings being stored in the Kings Theatre archive and used by the Kings Theatre as and when needed pre and post production.**

**Signed** ..... (Parent/Guardian/Performer) *(Please delete as appropriate)*

**Date**.....

## Child Performance License (SCHOOL AGE CHILDREN ONLY)

In line with child protection laws, we are required to supply Portsmouth City Council (if you live in a PO1-PO6 postcode) or Hampshire County Council (if you live in PO7 or above postcode) with a few details with regard to students performing.

### Please answer the following question:

Has your child performed for more than 4 days in the last 6 months **16<sup>th</sup> July 2021 – 9<sup>th</sup> January 2022?**

Please see list below (**not including our production of Titanic – The Musical and/or any school performances**) this could be paid or unpaid.

Here are some examples:

- Choir/ music group performances
- Dance or theatre school productions
- Amateur or professional productions
- Festivals
- Television/ modelling/ film/ radio

### • YES/NO

If the answer is **Yes:** how many days has your child performed in the last 12 months **16<sup>th</sup> July 2021 – 9<sup>th</sup> January 2022?** .....

If you have answered **YES:**

Please could you complete the following.

If you fail to complete this unfortunately your child will not be able to perform in Titanic – The Musical.

- Part B of the Child Performance License application. Please complete all of the highlighted sections if applicable and ensure that you hand sign and date the form in the appropriate box.
- We require a clear photocopy of either your child's passport or birth certificate.
- Please also provide a clear headshot (full face). A passport photo or something similar will be adequate, it does not need to be a professional photograph.

These are to be handed in on the day of your audition, clearly marked with your child's name and title TITANIC. We appreciate that there appears to be a lot of paperwork involved but this is to ensure that our performances follow all child protection protocols to protect everyone involved.

## **Part B License Application**

### **Part 2: Information to be provided by the applicant in relation to the child**

*Note: the applicant will usually need to obtain this information from the child's parent, and a parent of the child needs to sign the completed form, but the form should be submitted by the applicant (unless the parent is also responsible for organising the activity or production). See regulation 4 of the Children (Performances and Activities) (England) Regulations 2014.*

1)Child's name:	
2)Child's home address:	
3)Child's date of birth:	

4)Name and address of the school the child currently attends: OR If the child is not attending school, the name and address of the child's private teacher:	
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5)Details of each license in relation to the child granted during the twelve months preceding the date of the application by any local authority, or in Scotland, any education authority, other than the licensing authority to which this application is made <sup>1</sup> , stating -	
a) The name of the authority:	
b) The date the license was granted:	
c) The dates and nature of performances or activities:	
6)Details of each application in relation to the child for a license refused by any other authority in the last 12 months, other than the licensing authority to which this application is made, stating -	
a) The name of the local authority or education authority:	
b) The reasons (if known) for the refusal to grant a license:	

<sup>1</sup> This will only be relevant if the child has moved between authorities in the last 12 months.

7)Details of any performances for which a license was not required <sup>2</sup> in which the child took part during the previous 12 months, stating -	
a) The date of the performance:	
b) The number of days of performance:	
c) The title of the performance:	
d) The name and address of the person responsible for the production:	

8)Dates (if any) on which the child has been absent from school during the twelve months preceding the date of the application by reason of taking part in a performance or activity:	
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9)Amount of any monies earned by the child during the last twelve months, stating whether the monies earned were in respect of performances or activities for which a license was granted or a performance for which a license was not required:	
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<sup>2</sup> By virtue of section 37(3) of the Children and Young Persons Act 1963

**Medical declaration to be completed by child's parent**

Does your child have: (answer yes or no)	If yes please provide details including any treatment or medication:
Asthma	
Any allergies	
Any skin conditions	
Hearing impairment	
Visual impairment	
Any learning disability	
Any physical disability	
Any medical conditions?	
Taking any regular medication(s)?	
Been to see or had a referral to a hospital consultant in the last 6 months?	
I confirm that I have parental responsibility <sup>3</sup> for this child.	Signature of parent:
	Print Name:
Postal Address (if different from child)	
Parent Email Address	
Parents Telephone No.	
Date:	

**I certify that to the best of my knowledge the details in this application are correct. I hereby apply for a license under section 37 of the Children and Young Persons Act 1963:**

<b>Signature of applicant:</b> (To be signed by person named on page 1)	
<b>Date:</b>	

<sup>3</sup> As defined within section 3 of the Children Act 1989, 'parental responsibility' means all of the rights, duties, powers, responsibilities and authority which by law a parent of a child has in relation to the child and his property.

# Titanic – The Musical Commitment and Expectation Policy

Upon being selected and by accepting a place in Titanic – The Musical, your commitment to Kings Theatre Productions will require the following:

## As Parent:

1. I am aware of the **time commitment** involved with the production and my child can attend **ALL** rehearsal dates:

**16, 23,30 Jan**

**6, 13, 20, 27 Feb**

**6, 13, 20, 27 March**

**3, 4, 5, 6, 7, 8, 9, 10, 11 April**

I understand that my child will need to be **available to perform** on **ALL** the following dates.

(If you have a preference, please note that on the Siblings and Teams page. WE CANNOT GUARANTEE WHICH TEAM YOUR CHILD(REN) WILL BE PLACED IN but we will do our best to accommodate preferences in exceptional circumstances.)

**TEAM RED – 12<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup>, 20<sup>th</sup>, 22<sup>nd</sup>, 24<sup>th</sup> April**

**TEAM BLUE – 11<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup> April**

2. I/my child will attend and be **punctual for all rehearsals and performances** as called.
3. I agree to **provide all details** required in order to process a performing license by the date specified by our performing licensing team.
4. I agree to **provide all other relevant information** requested by the Kings Theatre including registration, photo consent and medical.
5. I understand that I/my child will **be signed in and out by a member of staff**. I understand that no child is to leave the premise unless collected or accompanied by a parent/ guardian. If you would like your child to leave the premise at the end of the day without a parent/ guardian (walking home alone or collected by a named adult) we will require a signed letter communicating your consent.
6. I/my child will be **considerate and respectful of teachers, staff and other students**.
7. I/my child understands that all cast will receive a script and rehearsal schedule which is subject to change. I/my child will ensure that **any lines, songs and movements are learned** as directed by the Show Director, Musical Director and Choreographer.

Parent Name.....

Parent Signature.....

Performer Name.....

Performer Signature..... Date

.....

Dear Parent/Guardian,

In line with the Kings Theatre Child Protection and Safeguarding Policy, could you please sign below to state that you are happy for your child walk to a shop/local food establishment or the local park (no further than a 10-minute walk), supervised, between performances and during scheduled breaks, throughout the rehearsal and performance period of TITANIC. -

Any child who has not returned this form will stay within the Kings Theatre or rehearsal room throughout the day with a licensed chaperone.

Performer Name .....

Signed..... (Parent/Guardian)

Date .....

Print name ..... (Parent/Guardian)





## Titanic – The Musical Girls Costume Measurements

**Participant's Full Name** .....

**Age** .....

**Top Size** .....

**Trouser Size** .....

**Dress Size** .....

**Shoe Size** .....

**Any preferences/Allergies** .....

**Any Piercing or Tattoos** .....

## Titanic – The Musical Boys Costume Measurements

**Participant's Full Name**.....

**Age**.....

**Top Size**.....

**Trouser Size** .....

**Shoe Size**.....

**Any preferences/Allergies** .....

**Any Piercing or Tattoos** .....

## RA Reply Slip - must be completed and returned with all other supporting documents for the performance application

Please note that it is the employers' responsibility to ensure the risk assessment is explained to and understood by the child.

Production Company	The Kings Theatre Trust
Applicant Name	Lauren Jones
Contact phone Number	02392 828282
Contact email	Lauren.jones@kingsportsmouth.co.uk
COVID-19 Risk Assessment Declaration [Please tick as appropriate]	<input checked="" type="checkbox"/> COVID-19 Risk Assessment completed and included within application  <input checked="" type="checkbox"/> Risk Assessment [Inclusive of COVID-19] discussed in full with Parent/Guardian  <input checked="" type="checkbox"/> NSPCC Safeguarding Awareness Training Completed
Applicant Signature	L Jones
Date Declaration Signed	9 <sup>th</sup> Jan 2021
<p><b><u>Parent/Guardian Signature</u></b></p> <p>By signing this declaration, you agree to your child participating within the activities detailed on the Child Performance application form and that you have seen and discussed the COVID-19 Risk Assessment relating to your child within the production.</p>	
Child[s] Name	
Parent/Guardian Name	
Parent/Guardian Signature	
Date Declaration Signed	

*Please note that the Council cannot guarantee the accuracy of information supplied.*

*A Copy of this Signed Declaration must be provided to the following:*

1. **Named Applicant**
2. **Parent/Guardian of Named Child**
3. **Portsmouth City Council (submitted within the supporting documents for the performance application)**

## **Kids – Ensemble Audition Prep**

(Kings Theatre Trust is committed to ensuring that casting reflects the diversity of our community.)

- We are looking for enthusiasm, character and confidence.  
Also, an ability to understand and respond well to direction.
- You may be asked to do some very basic movement and/or improvised role-play.
- You may be asked to sing a verse or chorus from a song of your choice (unaccompanied). We just want to hear your singing voice and see you **perform** a song with personality and character.
- Some of the older children may be considered for roles with solo lines that don't specify age (Crew and Passengers). If so, material will be given at the audition.

If you would like to be considered for the role of **BELL-BOY** then please

**ALSO** prepare both the following:

### **Bell-Boy**

The character: The youngest worker on board the ship (under 16 years old playing age); must have a very young look and childlike quality. Confident and bright-voiced. Characterful and with a happy & genial personality.

Ethnicity/ Gender: All Ethnicities, Any Gender

A) (Welcoming, warm and confident tone)

**“Morning, Mr Andrews!  
Hello, Mr Ismay!  
Morning, Mr Etches!  
Morning, Mr Pitman!  
Morning, Mr Whitely!”**

B) (Spoken with clarity and volume (not shrill), bright-voiced.)

**“The dinner seating for Saturday April thirteenth, is now being served in the First-Class Dining Saloon...Sweets and after dinner liqueurs are now being served in the Café Parisienne”**